



Strategic Sourcing Specialist - IT Procurement

Please apply here: https://canadiantirecorporation.wd3.myworkdayjobs.com/en-US/Enterprise_External_Careers_Site/job/Strategic-Sourcing-Analyst_JR132368

Location: Toronto, ON

Time Type: Full time

Posted: August 26, 2024

Job Requisition ID: JR132368

What you'll do

Reporting to the Manager of Strategic Sourcing, the Strategic Sourcing Specialist position is responsible for project related technology and service acquisitions, as well as management of vendor relationships. The Strategic Sourcing Specialist will work with the enterprise to understand the procurement requirements and lead agile sourcing methodology, including determination of the evaluation and negotiation strategies for assigned projects.

- Sourcing and contracting for any IT related purchases, including software (SaaS/Cloud), hardware, managed services and consulting services of medium to high complexity.
- Responsible for leading the sourcing and contracting process for medium to high complexity tasks for vendor investigation, developing sourcing strategy, bid solicitation/RFx, negotiating contract pricing, commercial terms and conditions, and completing all IT Procurement related sourcing and contract documentation for varying types of IT related contracts with new and existing vendors.
- Facilitate the contracting process with internal and external legal counsel following compliance review processes (Security, bank compliance, Tax, Privacy, etc.).
- Work collaboratively with all business areas and the IT organization to contract solutions that successfully meet business priorities. Act as the liaison between the internal business units and external vendors. Strategic Sourcing Specialists will also maintain ownership of specific vendor or business client portfolios.
- Contribute to, and demonstrate, the value of IT Procurement services for each project, working with the objective of increasing the use of IT Procurement services. Ensuring that the IT Procurement Lifecycle is followed, and industry practices are introduced throughout the project lifecycle.
- Work with the IT teams to ensure contract terms, Service Level Agreements and escalations are understood throughout the sourcing/contracting phase.
- Identify and execute opportunities for procurement cost reduction and value-added services.
- Support ad-hoc reporting and analysis as required including the development of vendor portfolios.
- Take initiative in providing SME expertise, support, and training to Analysts or new hires in IT Procurement.

- Identify areas of opportunity for cost savings or process improvements.

What you bring

- University degree, College/Technical Institute diploma, or equivalent work experience.
- Three (3) years of experience in an IT Procurement role.
- SCMP/CSCMP is an asset.
- In-depth of knowledge in IT Procurement processes and core competencies including technologies and services.
- Strong leadership skills and presence, remarkable sense of accountability and a demonstrated ability in constructing procurement strategies and solving problems.
- Outcome focused, critical thinkers with the ability to analyze and visualize continuous innovation.
- Collaborative team player with superior influencing, communication and negotiation skills, who build relationships easily across various cross functional groups to move initiatives forward.
- Strong ability to work independently and as part of a team.

Hybrid

We value flexibility. We have adopted a hybrid work model whereby employees use a combination of working in office and virtually in service of outcomes. Each leader is empowered to decide what work is best achieved in person based on the unique needs of their team.

#LI-SH1