

At Ontario Health, we are committed to developing a strong organizational culture that connects and inspires all team members across the province. Our vision is that together, we will be a leader in health and wellness for all. Our mission is to connect the health system to drive improved and equitable health outcomes, experiences and value. How we work together is reflected through our five values: integrity, inspiration, tenacity, humility and care.

### **What Ontario Health offers:**

### **Achieving your career goals is a priority to us. Benefits of working at Ontario Health may include the following based on employment type:**

- Fully paid medical, dental and vision coverage from your first day
- Health care spending account
- Premium defined benefit pension plan
- 3 personal days and 2 float days annually
- Individual contributors start at 3 weeks' vacation with 4 weeks at 2 yrs.
- Career development opportunities
- A collaborative values-based team culture
- Wellness programs
- A hybrid working model
- Participation in [Communities of Inclusion](#)

### **Want to make a difference in your career? Consider this opportunity.**

Reporting to the Senior Director, Supply Chain, the Director, Supply Chain will be accountable for providing strategic direction, leadership in the planning, guidance and recommendations on complex procurement projects/initiatives across Ontario Health to ensure cost effectiveness, policy compliance and value for money.

This role will oversee the day-to-day operations of the department and provide advice on the interpretation of the Procurement policy and procedures to ensure compliance and to resolve business issues and questions. This role will be required to provide leadership on large and/or complex sourcing projects and direction in determining the contracts to approve based on a set of defined guidelines.

### **Here is what you will be doing:**

- Provides leadership in motivating supply chain staff to provide best in class procurement services across Ontario Health in support of strategic priorities and initiatives
- Promote a healthy, inclusive and productive work environment for team to deliver on service excellence
- Leads a team of procurement professionals in all functions involved in the sourcing and contracting of goods and services, including sourcing methodology and strategy, vendor negotiations, end-to-end procurement cycle, contract management, measurement and reporting, research and analysis, strategic category management, vendor relationship and performance management frameworks.
- Provide strategic leadership and direction on strategies, policy advice, administrative support and operations to support internal stakeholder initiatives and programs across

Ontario Health portfolios.

- Ensure procurements are optimized with a focus on policy compliance, value for money, cost reduction, efficiency in the outcome of the procurement.
- Lead the collaborative development and implementation of an annual and multi-year strategic procurement plan to deliver on Ontario Health's priorities
- Manage the planning and approval process for large complex procurements requiring for example, Ontario Health Board, Ministry of Health (MOH) and Treasury Board (TB) approvals
- As required, report back to OH Board, MOH and TB on various large, complex procurements
- Lead the transformation of the procurement function to implement best practice through the procurement process
- Ensures continuous support to establish expertise in the strategic categories to meet the evolving needs of the organization.
- Support business case development by providing market assessments and data analysis to support strategic initiatives
- Using data analysis and reporting, provide business portfolios with guidance and policy direction to manage risks and identify procurement opportunities
- Ensure that the appropriate policies, guidelines and processes are in place.
- Lead the response to any external reporting requests eg: audit requests, annual attestation, trade agreements, disputes
- Identify operational improvement opportunities by monitoring and measuring the function's performance.
- Establish the requirements for the procurement technologies to support the procurement process including the ERP procurement module
- Manage the development, implementation, evaluation and maintenance of quality improvement initiatives.
- Set, manages and reports on functional budget, efficiency and operational metrics
- Provide full scope of leadership responsibilities to a team of function-specific resources including hiring, setting/measuring performance outcomes, career development, approval of leadership and training opportunities, and performance management.
- Responsible for the working relationship management of other extended public entities and health care partners eg: Supply Ontario, MOH, external partners
- Responsible for the relationship management with key stakeholders of specified groups or enterprise-wide programs within Ontario Health
- Ensure adequate internal controls exist within area of responsibility to address fraud risks, and to prevent and detect fraudulent activity. Ensure that the internal controls are being adhered to, regularly reviewed, and modified as needed.
- Promote a strong culture of ethics and integrity within the team and foster an environment in which issues and concerns regarding fraud may be raised and discussed without fear of Reprisal.

**Here is what you will need to be successful:**

**Education and Experience**

- Over 10 years procurement working experience, including a minimum of five recent years in a leadership/ management role
- Experience and in-depth knowledge of Procurement in the public sector environment is an asset
- Extensive experience in complex vendor negotiations, vendor relationship management and contract management
- Completion of a post-secondary degree
- Supply Chain Management Professional (CSCMP) is an asset.

### **Knowledge and Skills**

- Senior level knowledge of key management practices for leadership – people, process, technology.
- The capacity to engage and build relationships amongst varied levels of staff and stakeholders.
- Experience leading organization-wide strategic projects; project management frameworks, processes and tools.
- Proven ability to lead high-performing teams and superb management skills.
- Excellent problem-solving techniques, communication and facilitation skills.
- Broad understanding of changing priorities, trends, legislative requirements and/or other internal and external emerging issues and their potential impacts on goals, priorities and activities within the function and across the organization.
- Expertise in analytical skills in both qualitative and quantitative methods preferred.
- Ability to provide innovative and strategic approaches and solutions to complex procurement issues.

**Employment Type:** Full Time Permanent

**Salary Band:** 9

**Location:** Toronto, Ontario (currently hybrid; subject to change). All applicants must be a resident of Ontario to be considered for roles at Ontario Health.

**Ontario Health encourages applications from candidates who are First Nations, Métis, Inuit, and urban Indigenous; Francophone; Black and racialized; members of 2SLGBTQIA+ communities; trans and nonbinary; and disabled.**

**We encourage applicants with accessibility needs to notify us if they have any accommodation needs in the application and/or interview process.**

**Note:** As part of the initial recruitment screening process, applicants must confirm that they are fully vaccinated against COVID-19. If applicants are not fully vaccinated, they will be required to identify any accommodation needs pursuant to a protected ground under the Code. Applicants who identify an accommodation need will be required to provide supporting documentation with respect to their need for accommodation when requested by Ontario Health. If no such accommodation is identified, the applicant will not be eligible to proceed through the recruitment process.

Please apply online at [Career Opportunities \(myworkdayjobs.com\)](https://myworkdayjobs.com)