

Buyer

**Surrey, BC**

**Primary Processing Division – Production /**

**Full time - Salary /**

**On-site**

**Sunrise Farms** is a group of companies with primary focus in the poultry industry.

From our hatcheries to our “ready to eat” state of the art cooking facilities we service customers in the retail, food service and industrial sectors. We are proud of our support of the Canadian farm as well as our investment in the latest equipment and technologies at our facilities across Canada. Our test kitchens have the most current cooking equipment replicating that used in commercial establishments, to facilitate precision testing. This way you know the product you receive will perform to your expectations. We are proud of our long-standing partnerships with family-owned Canadian chicken farmers to produce high quality products.

**Role:**

The ideal candidate will have previous experience managing requirements for multiple locations in a purchasing role. The buyer ensures that facilities have the materials required; purchasing of ingredients and packaging items to meet production schedule requirements. Additionally, purchasing MRO supplies required by operations; Tracking and managing all samples and products required for Test production builds

**Responsibilities:**

- Accurately follows all company purchasing policy requirements with clarity, accuracy and completeness, from purchase order creation and throughout the accounts payables process
- Determine daily, weekly, monthly usages of ingredients and packaging supplies and create purchase orders using MRP or a Min/Max System
- Expediting and follow up on orders ensuring materials are shipped and delivered on promised dates, and able to resolve situations such as delivery timing conflicts

- Participates with Production Schedule process and stakeholders, updates all committed shipments and ETA's with direct team and shared stakeholders
- Supports inventory (on site, third party) logistics management team and process as needed, communicates regularly regarding updates to usage, damage, launch and in-process relaunch activities with greater team perpetually
- Provide regular updates to plant leadership and Manager (as requested) regarding backorders, aging reports, and liabilities
- Manage existing vendor relationships by monitoring, controlling, analyzing and optimizing inventory and consumption of supplies
- Participates with end user groups to streamline inventory mix and levels
- Sources MRO materials and supplies as requested
- Participate in Request for Quotations and Proposal calls with the Corporate Procurement team as well as lead divisional opportunities

**Requirements:**

- College or University education in Supply Chain or Business is highly desirable but not required
- Completion or Enrollment in Supply Chain Management courses would be an asset
- NISCL, MCIPs or equivalent
- Previous Purchasing in a manufacturing environment is required

**Competencies:**

- Must be able to work in a fast-paced environment
- Must be agile and willing to react quickly to trouble shoot issues.
- Strong analytical skills
- Strong communication skills both spoken and written are required

\$65,000 - \$75,000 a year

At Sunrise Farms we are proud to be an equal-opportunity employer. All qualified individuals, regardless of race, color, religion, sex, national origin, sexual orientation, age,

citizenship, marital status, disability, gender identity or any other identifying characteristic are encouraged to apply.