Legend Fleet Solutions Inc.
56957 Hwy 3 West, Tillsonburg, ON N4G 4G8 Canada
519.688.1043

Senior Supply Chain Manager Job Description:

To apply to this position: https://ca.indeed.com/job/senior-supply-chain-manager-ea5d1fc618ff317e

Role Overview

The Senior Supply Chain Manager leads all purchasing, inventory control, supplier performance, and logistics functions across Legend Fleet Solutions. This role is accountable for building a reliable, data-driven supply chain that supports production, ensures accurate inventory, strengthens ERP integrity, and improves supplier quality and responsiveness.

Key Responsibilities:

1. Procurement & Supplier Management

- Lead and coach the purchasing team to maintain accurate ERP data, fulfill material requirements, and meet production needs.
- Manage supplier relationships, scorecards, quality/delivery performance, and escalation pathways.
- Negotiate pricing, payment terms, and long-range agreements to optimize cost and reliability.
- Support onboarding of new suppliers and materials in collaboration with Engineering and Quality.

2. Inventory Management & ERP Data Integrity

- Own inventory accuracy, valuation control, and material movement integrity across all facilities.
- Ensure cycle counts, adjustments, scrap transactions, and consumption reporting are complete, timely, and accurate.
- Maintain planning parameters (lead times, min/max, order quantities) in ERP with discipline and cross-functional alignment.
- Identify and reduce slow-moving, excess, and obsolete inventory.

3. Production Support & Material Availability

- Ensure materials are available for production schedules by aligning purchasing actions with forecast and confirmed demand.
- Work closely with Production to prevent shortages and support scheduling accuracy.
- Ensure BOM changes and NPI launches are supported with proactive purchasing.
- Communicate risks to material availability early and clearly.

4. Team Leadership & Development

- Lead a team of buyers, coordinators, and inventory staff with clear expectations and KPIs.
- Build trust across departments through consistent communication.
- Coach team members on system discipline, vendor communication, and prioritization.
- Support training, succession planning, and continuous improvement.
- Logistics & Warehouse Optimization
- Oversee inbound freight, customs, and warehouse logistics to ensure on-time delivery.
- Optimize freight modes, carrier selection, and transportation cost efficiency.
- Improve routing decisions, shipment planning, and customer delivery alignment.

6. Reporting & Continuous Improvement

- Prepare reports on supplier performance, inventory accuracy, shortages, and cost trends.
- Lead supply chain improvement initiatives related to ERP enhancements and cost reduction.
- Standardize processes (SOPs) across purchasing, inventory, and logistics.
- Other duties as assigned.

Required Qualifications:

- Bachelor's degree in Supply Chain Management, Business, Engineering, or related field.
- 7+ years of progressive experience in supply chain or materials management.
- Strong understanding of ERP systems, BOM structures, and inventory control.
- Proven supplier negotiation and performance management skills.
- Advanced Excel/data analysis capability.
- Excellent communication and decision-making skills.
- Legendary Attitude!

Key Competencies:

- System discipline & data accuracy
- Supplier negotiation & performance management
- Inventory control & analytical strength
- Team leadership & accountability
- Strong follow-through & cross-functional trust-building
- Ability to operate in fast-paced environments

Job Type: Full-time
Hours: 7:30am to 4:45pm Monday to Thursday and 6:30am to 3:45pm on Fridays.
Benefits:

- Dental care
- Extended health care
- Paid time off
- Profit sharing
- Vision care